

POLICE OFFICER - RECRUIT
2003 Test Schedule

***** NOTE: NEW 2003 TESTING LOCATION *****

MULTIPLE CHOICE TEST DATE: Tuesday, June 3, 2003

Test Site: Mesa Public Safety Training Facility - 3260 N. 40th St., Mesa, AZ
(Major Crossroads: Val Vista Drive and McDowell Road)

Check in and application screening: 7:30 a.m., Test 8:15 a.m.

Bring your application and study guide with you to the test site for screening.

MULTIPLE CHOICE TEST DATE: Tuesday, August 19, 2003

Test Site: Mesa Public Safety Training Facility - 3260 N. 40th St., Mesa, AZ
(Major Crossroads: Val Vista Drive and McDowell Road)

Check in and application screening: 7:30 a.m., Test 8:15 a.m.

Bring your application and study guide with you to the test site for screening.

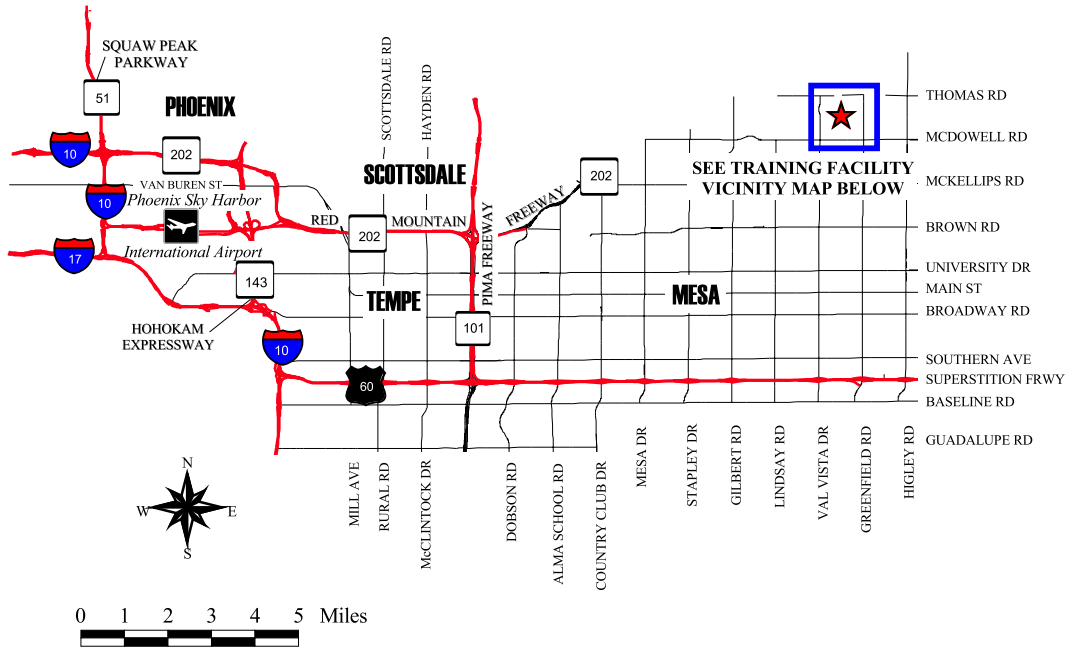
MULTIPLE CHOICE TEST DATE: Tuesday, November 18, 2003

Test Site: Mesa Public Safety Training Facility - 3260 N. 40th St., Mesa, AZ
(Major Crossroads: Val Vista Drive and McDowell Road)

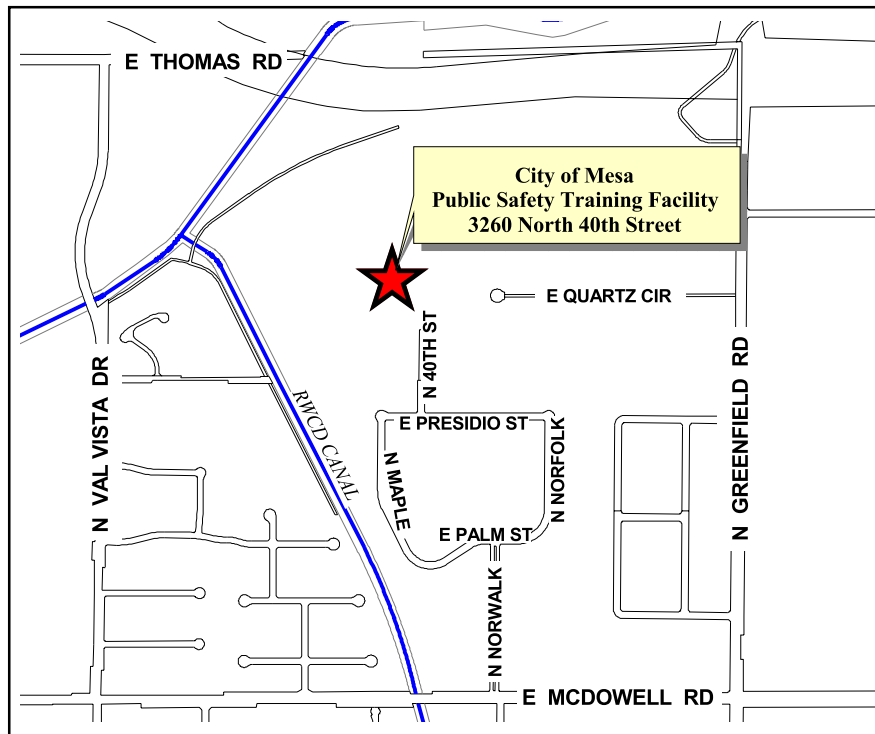
Check in and application screening: 7:30 a.m., Test 8:15 a.m.

Bring your application and study guide with you to the test site for screening.

Mesa Public Safety Training Facility Location Map



Training Facility Vicinity Map



MAP CREATED BY: Planning-GIS
MAP CREATION DATE: 10/2/00

0 0.25 0.5 Miles



HOTELS



Located just 15 minutes east of Phoenix Sky Harbor Airport, Mesa's hotels vary in size and amenities from first class, full service resorts to comfortable Inns. The value of staying in Mesa accommodations, compared with rates in other Valley communities, provides visitors the luxury of using more of their budget to enjoy all the activities and attractions Mesa has to offer.

Best Western Dobson Ranch Inn
1666 S. Dobson Road
Mesa, AZ (480) 831-7000

Extended Stay America
455 W. Baseline Road
Mesa, AZ (480) 632-0201

Best Western Mezona Inn
250 W. Main Street
Mesa, AZ (480) 834-9233

Holiday Inn Express
5750 E. Main Street
Mesa, AZ (480) 985-3600

Best Western Superstition Springs
1342 S. Power Road
Mesa, AZ (480) 641-1164

Sheraton Phoenix Hotel - Mesa
200 N. Centennial Way
Mesa, AZ (480) 898-8300

Courtyard by Marriott
1221 S. Westwood Avenue
Mesa, AZ (480) 461-3000

Super 8 Motel - Mesa
1550 S. Gilbert Road
Mesa, AZ (480) 545-0888



POLICE OFFICER - RECRUIT

Salary Range: \$36,816.00 - \$54,891.20

JOB HOTLINE (480) 644-2759 OR 1-800-662-5053 TOLL FREE PERSONNEL OFFICE (480) 644-2365

HOW TO APPLY: Bring a completed application and return the study guide to the test site.

CITY OF MESA MISSION: We are dedicated to providing superior services to our customers in order to improve the quality of life for Mesa residents, businesses and visitors.

POSITION DESCRIPTION

A Police Officer - Recruit attends the Mesa Police Department Academy, which is certified by the Arizona Peace Officer Standards and Training Board (AZ P.O.S.T.) to learn and perform the responsibilities of an entry-level Arizona peace officer. The responsibilities include interacting with a culturally and socially diverse population, employing discretion in solving problems, maintaining public order, preventing crime, enforcing laws and ordinances, conducting investigations, making arrests, issuing summonses/citations and warnings, writing police reports, and assisting the public. A Police Officer's duties may involve an element of personal danger. The work requires occasional physical exertion under adverse circumstances. Upon successful completion of training, a Police Officer - Recruit is promoted to the position of Police Officer. Both classifications are FLSA nonexempt.

QUALIFICATIONS

Education and Experience: Requires graduation from high school or GED. Completion of college-level courses in criminal justice is desirable.

Age: At least 21 years of age by graduation from Police Academy.

Vision: As outlined by AZ P.O.S.T., vision is acceptable if it is 20/20 uncorrected or 20/20 or better corrected by glasses. If vision is uncorrected at 20/80 or better, and can be corrected to 20/20 by use of glasses or hard contacts, it is acceptable. If vision is uncorrected at 20/200, it must be corrected to 20/20 with soft contacts. An eye examination by an optometrist of the City's choice will be required prior to appointment. Radial keratotomy **may** be accepted once visual acuity is stabilized.

License: Must possess an Arizona **Class D** Driver's License by hire date.

Citizenship: Applicants must be United States citizens.

Bilingual Skills: (English/Spanish) are highly desirable.

Qualified applicants will not have any felony convictions or a dishonorable discharge from military service. Applicants must meet AZ P.O.S.T. drug standards at the time of testing. Applicants must have no felony conviction or be under indictment for any felony in any state or jurisdiction.

Due to the nature of the position, driving is required to perform the duties of a Police Officer. Factors which could prohibit a candidate from moving forward in the testing process include: loss of license due to driving violation points or two chargeable accidents within the previous 36 months, or a DUI conviction within the previous 60 months.

Police Officers are **required** to work irregular hours, shifts, weekends, holidays, and evenings.

SELECTION PROCEDURES

Written Examinations:

Qualified applicants will be admitted to the testing process which consists of a Written Multiple Choice Examination and a Written Communication Skills Examination. Applicants who successfully pass the required testing will have their names placed on a list that will be effective for one year.

Selection Interview:

Candidates certified to the list will be invited for an interview. **Please note:** Interviews will be scheduled the afternoon of the test and the following business day of the test. After the interview portion of the testing process, candidates may be selected for additional testing including a polygraph and a background investigation.

Physical Performance Examination:

The physical performance examination will be administered to those candidates who successfully complete the written examination and selection interview. The physical performance exam will consist of the following:

- Sit-ups 27 within one minute
- Push-ups 18 within one minute
- 1.5 mile run Completed within 15 minutes and 20 seconds

The physical performance examination is designed to evaluate a candidate's overall physical condition. This evaluation helps the Mesa Police Department determine if a candidate will be able to satisfactorily meet the Mesa Police Academy's fitness standards after training. Candidates must successfully complete a physical performance examination prior to hire.

Additional testing:

Candidates selected for hire will be given a psychological evaluation and a medical examination attesting that no physical condition exists that would adversely affect the ability to perform the duties of a Police Officer. Candidates must also pass a drug screen.

Other:

Candidates who are not immediately selected for additional testing will remain on the list and may be contacted at a later date.

Candidates who are hired must successfully complete the Mesa Police Department academy which is approximately 20 weeks, a Field Training Program, and required continual in-service training.

If an applicant requires "Reasonable Accommodation" in the testing process, the applicant must submit a "Reasonable Accommodation Form" to the Personnel Office a minimum of five working days before the testing process begins.

The City of Mesa considers each applicant for City employment only on the basis of his or her qualifications for the job and without regard to race, color, religion, sex, marital status, age, disability, national origin, or any other non-job-related factor.

City Policy allows the hiring of relatives of current City employees into the same departments as the currently employed relative when relatives are not within the same chain of command or working for the same immediate supervisor if physically located in the same work area/office. Council appointed Board and Commission members will not be allowed to have a relative hired into a department where the Board member may have possible authority. Relatives of City Councilmembers and/or relatives of Department Managers will not be employed in any City department.

TESTING PREFERENCE POINTS: Applicants claiming Veteran's Preference must submit a **copy** of their DD214 form showing the discharge status with the employment application. Applicants claiming Handicap Preference must be able to provide documentation of their disability.

ESSENTIAL FUNCTIONS

Communication: Communicates verbally in person and by radio. Mediates disputes and conducts interviews while performing law enforcement patrol activities and investigations. Presents testimony and evidence in both civil and criminal court proceedings. Records information and prepares detailed reports of investigative findings.

Manual/Physical: Operates a patrol vehicle, pursues offenders by patrol vehicle and on foot, stops offenders, subdues resisting offenders using force where appropriate, including deadly force, and arrests offenders. Searches persons, places, and things. Seizes and impounds property and evidence. Transports persons and property. Performs crowd and riot control activities. Issues summonses. Maintains proficiency in operating a variety of law enforcement tools including weapons, vehicles, and computers. Observes criminal behavior, and conducts law enforcement investigations to include the following critical tasks: protects crime and traffic accident scenes; measures and diagrams crime and traffic accident scenes; seizes and processes evidence; administers first aid to sick and injured persons for a wide variety of illnesses and injuries; assists distressed motorists; directs traffic; assists and refers mentally ill, indigent, and other persons in need; performs evacuations; and moves persons, vehicles, and other property from unsafe locations. Complies with scheduled working hours in order to perform required duties.

Mental: Comprehends and makes inferences from written materials including federal and state statutes, City codes and ordinances, and departmental policies and operating procedures in order to enforce laws. Learns job-related material through oral instruction, observation on the job, structured lecture in a classroom setting and reading in regard to police procedures and methods, case law, federal and state statutes and departmental policies and procedures.

BENEFITS: Subject To Merit System Rules and Regulations and Change

- * 12-Paid Vacation Days Per Year For First Two Years of Service
- * 18-Paid Vacation Days Per Year After Two Years of Service
- * 12-Paid Sick Leave Days Per Year
- * 10-Paid Holidays Per Year
- * Employee Health Insurance Coverage Plans (HMO, PPO, and family options available)
- * Employee Dental Insurance Coverage Plan (family option available)
- * Paid Employee Life Insurance Coverage Plan
- * Paid Employee and Dependent Vision Care Coverage Plan
- * Tuition Reimbursement - based on availability of funds
- * Deferred Compensation Plan
- * Paid Overtime
- * Twenty year Public Safety Personnel Retirement System
- * \$825 Per Year Uniform Allowance
- * Industrial Compensation
- * Shift Differential
- * Ballistic Vest Reimbursement Program
- * Department Issued Weapon
- * Credit Union With Payroll Deductions

**The City of Mesa respects, values, and welcomes diversity in our workforce.
To this end, we encourage all interested people to apply.**



Dear Applicant:

We appreciate your interest in the position of Police Officer - Recruit. By picking up this application, you have taken your first step toward a challenging and rewarding career with the City of Mesa Police Department.

Applications will be accepted at the test site on the day of the written Multiple Choice examination for the position of Police Officer - Recruit. Test dates and a site map showing the location is included with this application packet.

The application review, testing, and selection process for Police Officer - Recruit is as follows:

Applications will be accepted and screened at the test site. If you meet the minimum qualifications, you will be admitted to take the written Multiple Choice exam. Candidates must pass the written Multiple Choice exam in order to have their names placed on a list that will be effective for one year.

Candidates certified to the list will be invited to the interview portion of the selection process.

***Please note:* the interview will be scheduled the afternoon of the test or the next business day after the test. Out-of state applicants should allow three full days to complete the testing process.**

Every effort will be made to complete as much of the process as possible during this time frame.

Out-of-state applicants should realize that more than one trip may be necessary to complete the entire testing process; however, we will try to accommodate those applicants as much as possible to keep the number of trips required to a minimum.

If you have questions regarding your eligibility to test, please contact Kathleen Broman, Senior Human Resources Analyst at 480-644-4417.

Thank you in advance for your time and effort in applying for this position.



EMPLOYMENT APPLICATION PACKET

The attached section is the Employment Application Packet that you need to bring with you to the Multiple Choice exam site. Please refer to the attached schedule for test dates. This is the only notice you will receive of the exam. This application packet is your admission to be screened for testing.

If you have questions regarding your eligibility to test, please contact Kathleen Broman, Senior Human Resources Analyst at 480-644-4417.

To request a copy of the study guide for the test, call 480-644-2365 and choose option #5 for Police Officer Recruit and then press the option for a Police Officer Recruit study guide. This is a voice mail box. Please state that you wish to receive a study guide and give your name and address, city, state and zip code slowly and clearly. Please also leave a phone number so that if we need to clarify your address we will be able to contact you. We will send you a study guide by U.S. mail.

The Employment Application Packet consists of:

1. Employment Applicant Profile Sheet
2. Employment Application
3. Supplemental Application
4. Prepolygraph Questionnaire
5. Study Guide (By request)

Before you bring the completed Employment Application Packet to the test site, check the following:

- ___ Have you completed all portions of the Profile Sheet, Employment Application, Supplemental Application, and Prepolygraph Questionnaire? Incomplete documents may disqualify you from the testing process.
- ___ Are the Employment Application and Supplemental Application signed and dated?
- ___ If you have served in the military, have you attached a photocopy of your DD-214 (Member 4) showing your discharge status to your employment application?
- ___ Bring your study guide with you to the test site. You will need to turn in the study guide prior to testing.

EMPLOYMENT APPLICANT PROFILE SHEET

The City of Mesa is pursuing an Affirmative Action Program to continue equal employment opportunity in its hiring practice. Please help us in this effort by completing the information below. The completion of this form is not mandatory, but your cooperation is appreciated. Your information will assist us in monitoring the effectiveness of our program and in keeping records required by the federal government. Profile information will be kept separately from your application and will **not** be used to discriminate in any way in the employment process.

PERSONNEL DATE STAMP ONLY

TITLE OF JOB FOR WHICH YOU APPLIED: _____

NAME: _____ **DATE:** ____/____/____
Last First Middle Name or Initial

SEX: ____ Female ____ Male **DATE OF BIRTH:** ____/____/____

Please select one race/ethnic category below (as defined by the Equal Employment Opportunity Commission) that you most identify with.

____ **White** (W) (not of Hispanic origin): All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

____ **Black** (B) (not of Hispanic origin): All persons having origins in any of the Black racial groups of Africa.

____ **Hispanic** (H): All persons of Mexican, Puerto Rican, Cuban, Central or South America or other Spanish culture or origin, regardless of race.

____ **Asian or Pacific Islanders** (A): All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands, and Samoa.

____ **American Indian or Alaskan Native** (I): All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

____ **Other** (O): All persons not identified with the above categories.

Do you have a physical or mental disability as defined by the Americans With Disabilities Act? ____ Yes ____ No

Are you a Veteran? ____ Yes ____ No

A DD214 must be attached for veteran preference points on an initial scored exam. **If no exam is scheduled, the DD214 is not needed.** (See job announcement selection process to determine if an initial scored exam is scheduled).

If you are a veteran, have you attached a copy of your DD214? ____ Yes ____ No

How did you learn of this recruitment?

____ Walk-in (WI) ____ Job Hotline (JH) ____ Tucson Star (TS)
____ Mesa Tribune (MT) ____ Arizona Republic (RG) ____ Spanish Newspaper (SP)
____ Internet (NT) ____ Job Fair (JF) ____ Arizona Informant (AI)
____ City employee notified me of opening (EN) ____ I am a current employee (CE) ____ Asian Times (AT)
____ Community Svc. Org. (Specify-DES, etc.) _____ (CS)
____ Other (O) - Specify (Examples: Cable TV, College Placement, etc., please specify source here): _____



CITY OF MESA EMPLOYMENT APPLICATION
BRING YOUR COMPLETED APPLICATION WITH YOU
TO THE TEST SITE. DO NOT MAIL TO PERSONNEL.

- * Read the job announcement before completing the application. Request a copy if one is not provided.
- * Please type or print neatly in ink (preferably black). Do not use pencil.
- * Answer all questions completely and be sure to sign the application.

Position Applied For: _____	
Name (Last, First, Middle): _____	
Address: (Street - Apt. # or Mailing Address) _____	
(City, State, Zip Code) _____	
(_____) _____ Area Code Home Phone	(_____) _____ Area Code Work/Message Phone
E-mail Address: _____	
Are you related to any City of Mesa employee or a member of City Council, Advisory Board, or Commission? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, Name(s): _____ Dept./Board, etc. _____ Relationship(s) to you: _____	
Are you 18 years of age or older? <input type="checkbox"/> No <input type="checkbox"/> Yes	
Did you receive a high school diploma or GED? <input type="checkbox"/> No <input type="checkbox"/> Yes	
Circle highest grade completed: 5 6 7 8 9 10 11 12 College 1 2 3 4 5 6	
Names of Colleges or Universities Attended _____ From _____ To _____ Degree _____ Major & Minor _____	
Other Schools: Technical, Business, Trades, etc. _____ From _____ To _____ Courses Studied _____	
Do you have a valid Driver's License? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, what state (AZ)? _____	
Do you have a current Commercial Driver's License? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, what class (A, B, C)? _____	
Registrations/Certifications/Licenses/Special Skills/Professional Memberships: _____	
Have you ever been employed by the City of Mesa? <input type="checkbox"/> No <input type="checkbox"/> Yes (Not through temp agency)	
If you are a City employee now, indicate approximate original City of Mesa hire date: _____ and current pay range and step: _____ Employee #: _____	
Have you ever been fingerprinted for the City of Mesa? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, indicate approximate date _____ and position title _____	

* Please read the Position Description in the job announcement to guide you in describing your experience. Your experience, and the way you describe it as it relates to the position you apply for is important.

* Start with your present or most recent position.

* **List complete work experience.** If more space is required, fill out a blank sheet of paper or use the Employment Application Addendum. Include military and volunteer experience.

Do not write "See Resume" in the spaces below instead of completing the following employment record.

PRESENT/

MOST RECENT EMPLOYER _____

Position Title _____ City/State _____

Supervisor's Name/Title _____ Supervisor's Phone # _____

Employment Dates From _____ To _____ Hours/Wk _____

Major Duties _____ Salary _____

Reason for leaving _____

May we contact your present employer/supervisor? ☐ Yes ☐ No

PREVIOUS EMPLOYER _____

Position Title _____ City/State _____

Supervisor's Name/Title _____ Supervisor's Phone # _____

Employment Dates From _____ To _____ Hours/Wk _____

Major Duties _____ Salary _____

Reason for leaving _____

Since your 18th birthday, have you been convicted (found guilty, or plead guilty or no contest) of any criminal offense? ☐ Yes ☐ No

Please be very careful in completing this section. The Personnel Division will verify this information. The City of Mesa highly values integrity. It is essential that you be honest and truthful. The information disclosed will not necessarily bar you from further consideration. This includes any misdemeanors and felonies (i.e., assault, burglary, disorderly conduct, domestic violence, drug-related convictions, Driving Under the Influence (DUI); Driving While Intoxicated (DWI), failure to appear in court, larceny, shoplifting, trespassing, etc.). Such convictions may have resulted in a fine(s), community service, probation or jail/prison time. Applicants are not required to report convictions that have been expunged or sealed by a court of law.

Offense

Approximate Date (Month/Year)

Certification of applicant: (Read your answers carefully before signing below.)

I hereby certify that all answers to the questions on this application are true, and **I understand and agree that any misstatement or omission of material facts contained in this application and materials attached may disqualify me or be cause for dismissal from employment with the City of Mesa.** I hereby expressly approve the City of Mesa to verify the accuracy of the statements on this application and attachments. Prior to an offer of employment, a drug screen, medical evaluations (depending on the position requirements), and fingerprinting for background checks through the Dept. of Public Safety and the Federal Bureau of Investigation will be required. I also understand that it is my responsibility to keep the Personnel Division advised of any change of address, and once submitted, this form and all materials attached become the property of the Personnel Division.

SIGNATURE

DATE

EMPLOYMENT APPLICATION ADDENDUM

POSITION APPLIED FOR: _____

NAME: _____

Last

First

Middle

List complete work experience. If more space is required, fill out a blank sheet of paper or use the Employment Application Addendum. Include military and volunteer experience.

Do not write "See Resume" in the spaces below instead of completing the employment record. The amount of experience, and the way you describe it as it relates to the position for which you are applying, is important. Read the Position Description listed in the job announcement to guide you in describing your experience.

PREVIOUS EMPLOYER _____

Position Title _____ City/State _____

Supervisor's Name/Title _____ Supervisor's Phone # _____

Employment Dates From _____ To _____ Hours/Wk _____

Major Duties _____ Salary _____

Reason for leaving _____

PREVIOUS EMPLOYER _____

Position Title _____ City/State _____

Supervisor's Name/Title _____ Supervisor's Phone # _____

Employment Dates From _____ To _____ Hours/Wk _____

Major Duties _____ Salary _____

Reason for leaving _____

PREVIOUS EMPLOYER _____

Position Title _____ City/State _____

Supervisor's Name/Title _____ Supervisor's Phone # _____

Employment Dates From _____ To _____ Hours/Wk _____

Major Duties _____ Salary _____

Reason for leaving _____

PREVIOUS EMPLOYER _____

Position Title _____ City/State _____

Supervisor's Name/Title _____ Supervisor's Phone # _____

Employment Dates From _____ To _____ Hours/Wk _____

Major Duties _____ Salary _____

Reason for leaving _____

PRINT NAME

SUPPLEMENTAL APPLICATION

FOR

POLICE OFFICER - RECRUIT

1. Are you a U.S. Citizen? ____ Yes ____ No
2. Have you previously applied for the position of Police Officer - Recruit with the City of Mesa? ____ Yes ____ No

If Yes, what date (month and year) did you apply? _____

If Yes, did you complete any testing? ____ Yes ____ No

If Yes, please indicate with an (X) the test portions that you completed.

Written Exams _____

Interview _____

Physical Fitness _____

Polygraph _____

NOTE: According to the City of Mesa Personnel Rules, applicants may be disqualified for failure to submit a complete and accurate application, misstatement of any pertinent fact on the application, and/or fraud/deception in the application process.

According to established Personnel procedures, any person failing an examination should not be allowed to retake the examination for the same position for at least thirty (30) days.

Signature _____

Date _____

**MESA POLICE DEPARTMENT
PREPOLYGRAPH QUESTIONNAIRE**

NAME: _____ **DATE OF BIRTH:** _____

POSITION TITLE: _____

******* FAILURE TO ANSWER ALL OF THE FOLLOWING QUESTIONS
IN DETAIL MAY DISQUALIFY YOUR APPLICATION *******

MILITARY: - Did you serve in the military? ☐ Yes ☐ No

If you served in the military, what was your discharge status? _____

ARREST HISTORY: - The following questions pertain to your experiences in this country and all other countries. Do not include minor traffic violations. Explain all "yes" answers in detail in the space for Additional Information on the reverse side of this page.

1. Have you ever had any contact with a police officer? ☐ Yes ☐ No
2. Have you ever been warned about anything by a police officer? ☐ Yes ☐ No
3. Have you ever been detained by a police officer? ☐ Yes ☐ No
4. Have you ever been accused of a crime? ☐ Yes ☐ No
5. Have you ever been charged with a crime? ☐ Yes ☐ No
6. Have you ever been arrested? ☐ Yes ☐ No
7. Have you ever been convicted of any crime? ☐ Yes ☐ No
8. Have any relatives of you or your spouse ever been convicted or imprisoned? ☐ Yes ☐ No
9. Have the police ever been called to your home for any reason? ☐ Yes ☐ No

If you have answered "yes" to any of the questions above, please list the corresponding number (1 - 9) and describe the incident below. Make certain you have explained the incident in more detail using the Additional Information section on the next page. **ALL INCIDENTS MUST BE EXPLAINED IN DETAIL.**

[illegible]

NARCOTICS: If you have tried or used any of the drugs listed below, check the "yes" box. If you have not, check the "no" box. **INCLUDE THE NUMBER OF TIMES USED AND DATES.**

	Yes	No	Total # Times Used	# Times Used Since 21st Bday	Date/s (Mo/Yr)
Marijuana	___	___	()	()	_____
Hashish	___	___	()	()	_____
Thai Sticks	___	___	()	()	_____
Barbiturates	___	___	()	()	_____
Amphetamines (Speed, Etc.)	___	___	()	()	_____
Cocaine	___	___	()	()	_____
Heroin	___	___	()	()	_____
Opium	___	___	()	()	_____
Injectable Steroids	___	___	()	()	_____
Oral Steroids	___	___	()	()	_____
Hallucinogenic Substances (LSD, PCP, Mescaline, Mushrooms, Etc.)	___	___	()	()	_____
Inhalants (Paint, thinners, glue)	___	___	()	()	_____

If you have tried or used any of the drugs listed above or if you have tried or used any other drug without a doctor's prescription explain in detail below. If more space is needed, attach an additional sheet of paper. **YOU MUST INCLUDE DATES AND NUMBER OF TIMES USED.**

MESA POLICE DEPARTMENT APPLICATION HISTORY

Have you previously applied for **any** position with the Mesa Police Department? ___ Yes ___ No

If yes, what position title? _____

If yes, when did you apply? _____ Month/Year

Did you complete a background investigation **and/or** polygraph examination? ___ Yes ___ No

ADDITIONAL INFORMATION

If more space is needed, attach an additional sheet of paper.

I hereby certify that all answers given here are complete and true. Falsification is grounds for disqualification.

Signature _____

Date _____

netpoly.doc 10/01(HRPROFVAPDF)



Dear Applicant:

As Chief of the Mesa Police Department, I would like to take this opportunity to thank you for your interest in a position with our organization. Also, I would like to emphasize to you the importance of being both truthful and complete when filling out the required application forms.

Applicants are often disqualified by the Police Hiring Board because required information is not included on the background questionnaire or because investigators later determine that incorrect information has been entered on the form. Please take extra care to be factual and thorough when completing the questionnaire so that you do not find yourself in such a situation.

While one generally attempts to "put his or her best foot forward" when completing a traditional job resume, completion of the background questionnaire requires a different approach. The necessity for you to be accurate and complete when answering each of the questions asked cannot be over emphasized. I would like to encourage each of you to take the necessary time now to properly complete the forms so as to avoid any problem in the future.

Thanks again for your interest and good luck in the hiring process.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dennis Donna'.

Dennis Donna
Chief of Police

BACKGROUND QUESTIONNAIRE

The attached section is the Background Questionnaire. Complete this questionnaire and keep until your interview.

Bring this Background Questionnaire with you to your interview AFTER successful completion of the written examination.

DO NOT RETURN THIS SECTION WITH YOUR APPLICATION PACKET.

Check the following:

☐ Are all the pages/questions of the Background Questionnaire complete? Fill in every section. If a section is not applicable to you, put N/A in the space. Incomplete sections will disqualify you from consideration.

☐ Is your Background Questionnaire signed, dated, and notarized?

Have you attached copies of your:

☐ 1. Birth certificate (not hospital/baptismal certificate)?

☐ 2. DD-214 (Member 4), if you have served in the military?

☐ 3. High school diploma or GED?

☐ 4. College diploma, if applicable?

Out of Town Applicants

For your convenience, we have listed a few of the hotels that are close to the testing location.

Sheraton Centennial Hotel - 200 N. Centennial Way, Mesa (480) 898-8300

Maricopa Inn Motor Hotel - 3 E. Main, Mesa (480) 834-6060

Mezona Motor Hotel Best Western - 250 W. Main, Mesa (480) 834-9233



TO: APPLICANTS FOR THE POSITION OF POLICE OFFICER-RECRUIT

Applicants are advised that a polygraph examination will be given as part of the total application/background procedure. The questions may include, but are not limited to the following areas:

1. Your work history
2. Your usage of alcohol and drugs
3. Your honesty
4. Your criminal history and/or involvement in undetected crimes

Attached is an eight page questionnaire that you are required to complete in connection with the polygraph examination and police department background check.

Take special care to comply with the following:

1. List complete mailing addresses (including zip codes) and telephone numbers regarding past and present employers, as well as references.
2. Provide detailed explanations for all "yes" answers throughout the questionnaire. Include dates and locations, where appropriate.
3. Read and sign the last page of the questionnaire and have signature notarized before submitting it.

FAILURE TO FOLLOW THE ABOVE DIRECTIONS WILL PROHIBIT YOU FROM BEING CONSIDERED FOR EMPLOYMENT.

ANY FALSE, MISLEADING, OR INCOMPLETE INFORMATION IS GROUNDS FOR DISQUALIFICATION. INFORMATION RECEIVED WILL BE VERIFIED.

Please attach **copies** of:

1. High school diploma or GED
2. Birth certificate (not hospital/baptismal certificate)
3. College diploma, if applicable
4. DD214 (Member 4), if you were in the military

Do not attach a resume, inservice training diplomas, classes attended, etc.

IF YOU QUALIFY TO INTERVIEW FOR THIS POSITION, YOU MUST RETURN THE ATTACHED QUESTIONNAIRE AT THE TIME OF YOUR INTERVIEW.



Name (Last, First, Middle)
Position Applied For
Today's Date



IMPORTANT! Indicate on the lines below how you learned about the Mesa Police Department?
(Please be very specific.)

BACKGROUND QUESTIONNAIRE

This questionnaire will be evaluated by those persons responsible for hiring at the Mesa Police Department. It will be reviewed as part of an extensive background investigation into your personal and employment history.

All applicants will be required to take a polygraph examination.

Any false, misleading or incomplete information or failure to follow the instructions listed below will be grounds to disqualify you for employment with the Mesa Police Department.

FOLLOW DIRECTIONS CAREFULLY

1. USE INK TO COMPLETE QUESTIONNAIRE.
2. COMPLETE THE FORM IN YOUR OWN HANDWRITING OR PRINTING.
DO NOT TYPE.
3. WRITE OR PRINT LEGIBLY.
4. READ EACH QUESTION CAREFULLY.
5. ANSWER EACH QUESTION COMPLETELY AND ACCURATELY.
6. ANSWER ALL QUESTIONS.
7. IF A QUESTION DOES NOT APPLY TO YOU, WRITE N/A IN THE BOX.
8. IF YOU NEED ADDITIONAL SPACE, WRITE ON THE BACK PAGE.
9. BEFORE RETURNING QUESTIONNAIRE, READ AND SIGN THE LAST PAGE.
HAVE YOUR SIGNATURE NOTARIZED.

1. PERSONAL DATA											
LAST NAME			FIRST NAME		MIDDLE NAME		HOME PHONE		BUS. PHONE	MESSAGE PHONE	
CURRENT ADDRESS			STREET & NUMBER			CITY		STATE		ZIP CODE	
AGE	DOB	PLACE OF BIRTH			SEX	RACE	HEIGHT	WEIGHT	HAIR COLOR		EYE COLOR
SOCIAL SECURITY NO.				LIST ANY OTHER NAMES YOU HAVE EVER USED (INCLUDE MAIDEN NAME)							
CHECK ONE: <input type="checkbox"/> MARRIED <input type="checkbox"/> SEPARATED <input type="checkbox"/> SINGLE <input type="checkbox"/> DIVORCED <input type="checkbox"/> WIDOWED						SPOUSE'S NAME			DOB		
A. STARTING WITH YOUR PRESENT ADDRESS, LIST ALL MAILING ADDRESSES YOU HAVE LIVED FOR THE PAST TEN (10) YEARS, INCLUDE YOUR ADDRESSES IN THE MILITARY SERVICE. DO NOT FORGET TO INCLUDE ZIP CODES.											
DATES		STREET ADDRESS			CITY		COUNTY		STATE		ZIP CODE
FROM	TO										
	PRESENT										
2. REFERENCES											
LIST THREE (3) REFERENCES (NOT RELATIVES, FORMER EMPLOYERS OR NEIGHBORS) WHO ARE RESPONSIBLE ADULTS, AND WHO HAVE KNOWN YOU WELL FOR AT LEAST THE LAST FIVE YEARS.											
NAME			STREET ADDRESS <input type="checkbox"/> RESIDENCE <input type="checkbox"/> BUSINESS								
HOW LONG KNOWN?		OCCUPATION	CITY		STATE		ZIP		HOME PHONE ()		BUSINESS PHONE ()
NAME			STREET ADDRESS <input type="checkbox"/> RESIDENCE <input type="checkbox"/> BUSINESS								
HOW LONG KNOWN?		OCCUPATION	CITY		STATE		ZIP		HOME PHONE ()		BUSINESS PHONE ()
NAME			STREET ADDRESS <input type="checkbox"/> RESIDENCE <input type="checkbox"/> BUSINESS								
HOW LONG KNOWN?		OCCUPATION	CITY		STATE		ZIP		HOME PHONE ()		BUSINESS PHONE ()

3. EDUCATION

A. INDICATE BY CHECKING THE BOXES BELOW IF YOU HAVE ANY OF THE FOLLOWING:

☐ HIGH SCHOOL DIPLOMA ☐ G.E.D. CERTIFICATE ☐ COLLEGE DEGREE

LIST ALL HIGH SCHOOLS, COLLEGES, TRADE SCHOOLS AND UNIVERSITIES YOU HAVE ATTENDED IN CHRONOLOGICAL ORDER:

DATES	NAME	ADDRESS	DIPLOMA OR CREDIT HRS.

B. HAVE YOU EVER BEEN SUSPENDED, DISCIPLINED OR EXPELLED FROM ANY HIGH SCHOOL OR INSTITUTION OF HIGHER LEARNING? ☐ YES ☐ NO
IF YES, EXPLAIN ON BACK PAGE.

4. EMPLOYMENT HISTORY

A. HAVE YOU EVER BEEN DISMISSED OR ASKED TO RESIGN FROM ANY EMPLOYMENT? ☐ YES ☐ NO IF YES, EXPLAIN ON BACK PAGE.

B. IF YOU DO NOT WANT YOUR PRESENT EMPLOYER TO BE CONTACTED, CHECK THE BOX TO THE RIGHT, AND ON THE BACK PAGE EXPLAIN WHY. ☐

BEGINNING WITH YOUR PRESENT OR MOST RECENT EMPLOYER, LIST ALL OF THE PLACES YOU HAVE WORKED DURING THE LAST TEN (10) YEAR PERIOD. KEEP IN PROPER ORDER. LIST PERIODS OF SCHOOL, MILITARY SERVICE, UNEMPLOYMENT, TEMPORARY ASSIGNMENTS, VOLUNTEER SERVICE AND PART-TIME EMPLOYMENT. LIST EVERYTHING DURING THE LAST TEN (10) YEAR PERIOD. **OMIT NONE!** BE SURE TO KEEP IN PROPER SEQUENCE. IF YOU NEED MORE ROOM, USE THE BACK PAGE OR A SEPARATE SHEET OF PAPER.

CURRENT EMPLOYMENT	NAME	JOB TITLE	
	STREET ADDRESS	SUPERVISOR	
FROM	CITY	PHONE ()	STARTING SALARY
TO PRESENT	STATE	ZIP CODE	ENDING SALARY

DESCRIBE YOUR DUTIES

REASON WHY YOU WANT TO LEAVE

FROM	NAME	JOB TITLE	
	STREET ADDRESS	SUPERVISOR	
TO	CITY	PHONE ()	STARTING SALARY
	STATE	ZIP CODE	ENDING SALARY

DESCRIBE YOUR DUTIES

REASON FOR LEAVING

FROM	NAME	JOB TITLE	
	STREET ADDRESS	SUPERVISOR	
TO	CITY	PHONE ()	STARTING SALARY
	STATE	ZIP CODE	ENDING SALARY

DESCRIBE YOUR DUTIES

REASON FOR LEAVING

FROM	NAME	JOB TITLE	
	STREET ADDRESS	SUPERVISOR	
TO	CITY	PHONE ()	STARTING SALARY
	STATE	ZIP CODE	ENDING SALARY

DESCRIBE YOUR DUTIES

REASON FOR LEAVING

C. HAVE YOU EVER APPLIED FOR ANY POSITION WITH ANY LAW ENFORCEMENT AGENCY? <input type="checkbox"/> YES <input type="checkbox"/> NO IF MORE SPACE IS NECESSARY, LIST ON THE BACK PAGE.																																														
DATE	POSITION	LAW ENFORCEMENT AGENCY	DISPOSITION																																											
D. HAVE YOU EVER ATTENDED A LAW ENFORCEMENT ACADEMY? <input type="checkbox"/> YES <input type="checkbox"/> NO WERE YOU CERTIFIED? <input type="checkbox"/> YES <input type="checkbox"/> NO NAME OF ACADEMY _____ DATE ATTENDED _____ NAME OF ACADEMY _____ DATE ATTENDED _____																																														
5. ARREST HISTORY																																														
THE FOLLOWING QUESTIONS PERTAIN TO YOUR EXPERIENCES IN THIS COUNTRY AND ALL OTHER COUNTRIES AS BOTH A JUVENILE AND AN ADULT . DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS. EXPLAIN ALL "YES" ANSWERS IN DETAIL ON BACK PAGE.																																														
<table><tr><td></td><td>YES</td><td>NO</td><td></td><td>YES</td><td>NO</td></tr><tr><td>A. HAVE YOU EVER HAD ANY CONTACT WITH ANY LAW ENFORCEMENT OFFICIAL?</td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td>G. HAVE YOU EVER BEEN CONVICTED OF A CRIME?</td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>B. HAVE YOU EVER BEEN WARNED ABOUT ANYTHING BY A LAW ENFORCEMENT OFFICIAL?</td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td>H. HAVE YOU EVER BEEN BOOKED INTO JAIL?</td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>C. HAVE YOU EVER BEEN DETAINED BY A LAW ENFORCEMENT OFFICIAL?</td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td>I. HAVE YOU EVER RECEIVED A CRIMINAL CITATION?</td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>D. HAVE YOU EVER BEEN ACCUSED OF A CRIME?</td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td>J. HAVE ANY RELATIVES OF YOU OR YOUR SPOUSE EVER BEEN CONVICTED OR HELD IN ANY DETENTION FACILITY, JAIL OR PRISON?</td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>E. HAVE YOU EVER BEEN CHARGED WITH A CRIME?</td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td>K. HAVE THE POLICE EVER BEEN CALLED TO YOUR HOME FOR ANY REASON?</td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>F. HAVE YOU EVER BEEN ARRESTED?</td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td></td><td></td><td></td></tr></table>						YES	NO		YES	NO	A. HAVE YOU EVER HAD ANY CONTACT WITH ANY LAW ENFORCEMENT OFFICIAL?	<input type="checkbox"/>	<input type="checkbox"/>	G. HAVE YOU EVER BEEN CONVICTED OF A CRIME?	<input type="checkbox"/>	<input type="checkbox"/>	B. HAVE YOU EVER BEEN WARNED ABOUT ANYTHING BY A LAW ENFORCEMENT OFFICIAL?	<input type="checkbox"/>	<input type="checkbox"/>	H. HAVE YOU EVER BEEN BOOKED INTO JAIL?	<input type="checkbox"/>	<input type="checkbox"/>	C. HAVE YOU EVER BEEN DETAINED BY A LAW ENFORCEMENT OFFICIAL?	<input type="checkbox"/>	<input type="checkbox"/>	I. HAVE YOU EVER RECEIVED A CRIMINAL CITATION?	<input type="checkbox"/>	<input type="checkbox"/>	D. HAVE YOU EVER BEEN ACCUSED OF A CRIME?	<input type="checkbox"/>	<input type="checkbox"/>	J. HAVE ANY RELATIVES OF YOU OR YOUR SPOUSE EVER BEEN CONVICTED OR HELD IN ANY DETENTION FACILITY, JAIL OR PRISON?	<input type="checkbox"/>	<input type="checkbox"/>	E. HAVE YOU EVER BEEN CHARGED WITH A CRIME?	<input type="checkbox"/>	<input type="checkbox"/>	K. HAVE THE POLICE EVER BEEN CALLED TO YOUR HOME FOR ANY REASON?	<input type="checkbox"/>	<input type="checkbox"/>	F. HAVE YOU EVER BEEN ARRESTED?	<input type="checkbox"/>	<input type="checkbox"/>			
	YES	NO		YES	NO																																									
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L. IF YOU HAVE ANSWERED "YES" TO ANY OF THE ABOVE QUESTIONS, LIST THE INCIDENT BELOW AND MAKE CERTAIN YOU HAVE EXPLAINED IT ON THE BACK PAGE. ALL INCIDENTS MUST BE EXPLAINED IN DETAIL.																																														
SECTION #(A-K)	DATE	REASON/CHARGE	LAW ENFORCEMENT AGENCY - CITY/STATE	DISPOSITION/SENTENCE																																										
6. DRIVING HISTORY																																														
A. HAVE YOU EVER HAD A DRIVER'S LICENSE CANCELED, REFUSED, REVOKED, OR SUSPENDED? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, EXPLAIN IN DETAIL ON THE BACK PAGE THE REASON FOR THIS ACTION. LIST DATES.																																														
B. HAVE YOU EVER HAD YOUR DRIVING PRIVILEGES SUSPENDED? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, EXPLAIN IN DETAIL ON BACK PAGE.																																														
C. LIST ALL VALID DRIVER'S OR CHAUFFEUR'S LICENSES YOU NOW HOLD.																																														
ISSUE DATE	TYPE OF LICENSE	EXPIRATION DATE	STATE	LICENSE NUMBER																																										
D. HAVE YOU EVER ATTENDED A DRIVER IMPROVEMENT SCHOOL? <input type="checkbox"/> YES <input type="checkbox"/> NO		WHEN?	WHERE?																																											

E. LIST EACH AND EVERY TRAFFIC CITATION, SUMMONS AND WRITTEN WARNING YOU HAVE RECEIVED WITHIN THE LAST FIVE YEARS. LIST IN CHRONOLOGICAL ORDER BEGINNING WITH THE MOST RECENT. IF YOU NEED MORE SPACE, USE THE BACK PAGE.			
MONTH/YEAR	CHARGE	CITY OR STATE	DISPOSITION/RESULT

F. HAVE YOU EVER BEEN CHARGED WITH DRIVING UNDER THE INFLUENCE OF ALCOHOL OR DRUGS? ☐ YES ☐ NO IF YES, EXPLAIN ON BACK PAGE.

G. HAVE YOU EVER BEEN INVOLVED WITH AGGRAVATED, AGGRESSIVE OR RECKLESS DRIVING? ☐ YES ☐ NO
HIT & RUN WITH INJURIES? ☐ YES ☐ NO IF YES, EXPLAIN ON BACK PAGE.

H. HAVE YOU EVER BEEN CHARGED WITH VEHICULAR HOMICIDE? ☐ YES ☐ NO MANSLAUGHTER? ☐ YES ☐ NO IF YES, EXPLAIN ON BACK PAGE.

7. GAMBLING

IF ANY OF THE FOLLOWING QUESTIONS ARE ANSWERED **YES**, EXPLAIN ON THE BACK PAGE.

	YES	NO		YES	NO
A. DO YOU NOW, OR HAVE YOU EVER HAD ANY GAMBLING DEBTS?	<input type="checkbox"/>	<input type="checkbox"/>	C. HAVE YOU EVER WORKED FOR A GAMBLING OPERATION, OR BOOKED ANY BETS?	<input type="checkbox"/>	<input type="checkbox"/>
B. HAVE YOU EVER USED AN EMPLOYER'S MONEY TO GAMBLE WITH?	<input type="checkbox"/>	<input type="checkbox"/>			

8. LIQUOR AND NARCOTICS

A. DO YOU DRINK ALCOHOLIC BEVERAGES? <input type="checkbox"/> YES <input type="checkbox"/> NO	WHAT KIND?	HOW MUCH?
---	------------	-----------

B. HAVE YOU EVER HAD DIFFICULTY WITH YOUR FAMILY OR EMPLOYMENT DUE TO DRINKING? ☐ YES ☐ NO IF YES, EXPLAIN ON BACK PAGE.

C. HAVE YOU EVER TRIED OR USED ANY NARCOTIC OR DANGEROUS DRUG WITHOUT A DOCTOR'S PRESCRIPTION? ☐ YES ☐ NO IF YES, EXPLAIN ON BACK PAGE.

D. IF YOU HAVE TRIED, USED OR INGESTED **ANY** OF THE DRUGS LISTED BELOW, CHECK THE "YES" BOX. IF YOU HAVE NOT, CHECK THE "NO" BOX. **INCLUDE THE NUMBER OF TIMES USED AND DATES.**

	YES	NO	TOTAL # TIMES USED	# TIMES USED SINCE 21st BDAY	DATE/S (MO/YR)		YES	NO	TOTAL # TIMES USED	# TIMES USED SINCE 21st BDAY	DATE/S (MO/YR)
MARIJUANA	<input type="checkbox"/>	<input type="checkbox"/>	()	()	_____	COCAINE	<input type="checkbox"/>	<input type="checkbox"/>	()	()	_____
INHALANTS	<input type="checkbox"/>	<input type="checkbox"/>	()	()	_____	HEROIN	<input type="checkbox"/>	<input type="checkbox"/>	()	()	_____
THAI STICKS	<input type="checkbox"/>	<input type="checkbox"/>	()	()	_____	OPIUM	<input type="checkbox"/>	<input type="checkbox"/>	()	()	_____
BARBITURATES	<input type="checkbox"/>	<input type="checkbox"/>	()	()	_____	INJECTABLE STEROIDS	<input type="checkbox"/>	<input type="checkbox"/>	()	()	_____
AMPHETAMINES (Speed, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	()	()	_____	ORAL STEROIDS	<input type="checkbox"/>	<input type="checkbox"/>	()	()	_____
HASHISH	<input type="checkbox"/>	<input type="checkbox"/>	()	()	_____	HALLUCINOGENIC SUBSTANCES (LSD, PCP, Mescaline, Mushrooms, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	()	()	_____

IF YOU HAVE TRIED OR USED ANY OF THE DRUGS LISTED ABOVE OR IF YOU HAVE TRIED OR USED ANY OTHER DRUG WITHOUT A DOCTOR'S PRESCRIPTION, EXPLAIN IN DETAIL BELOW. IF MORE SPACE IS NEEDED, USE THE BACK PAGE. **YOU MUST INCLUDE DATES AND NUMBER OF TIMES USED.**

9. ORGANIZATION MEMBERSHIP

A. ARE YOU NOW, OR HAVE YOU EVER BEEN, A MEMBER OF ANY ORGANIZATION WHICH HAS ADOPTED OR SHOWS A POLICY OF ADVOCATING OR APPROVING ACTS OF FORCE OR VIOLENCE TO DENY OTHER PERSONS THEIR RIGHTS UNDER THE CONSTITUTION OF THE UNITED STATES OR THE STATE OF ARIZONA? ☐ YES ☐ NO ARE YOU NOW IN A GROUP WHICH SEEKS TO ALTER THE FORM OF GOVERNMENT OF THE UNITED STATES BY ANY UNLAWFUL OR UNCONSTITUTIONAL MEANS? ☐ YES ☐ NO IF SO, EXPLAIN ON THE BACK PAGE.

B. HAVE YOU EVER PARTICIPATED IN ANY DEMONSTRATION, STRIKE, PICKET LINE OR DELEGATION SPONSORED BY ANY GROUP OR ORGANIZATION AS A PROTEST MEASURE? ☐ YES ☐ NO IF SO, EXPLAIN ON THE BACK PAGE.

10. MILITARY STATUS

A. HAVE YOU EVER SERVED IN THE ARMY, NAVY, MARINE CORPS, AIR FORCE, COAST GUARD, R.O.T.C. OR ANY OTHER MILITARY OR SEMI-MILITARY ORGANIZATION? ☐ YES ☐ NO IF SO, LIST EACH SERVICE PERIOD SEPARATELY.

MONTH/YEAR ENTERED	BRANCH OR ORGANIZATION	DISCHARGE DATE	TYPE OF DISCHARGE	RANK

B. LIST ALL MILITARY SERVICE NUMBERS

C. SELECTIVE SERVICE NUMBER

CURRENT MILITARY STATUS

D. DID YOU EVER RECEIVE ANY DISCIPLINARY ACTION WHILE SERVING IN THE MILITARY? ☐ YES ☐ NO IF YES, EXPLAIN ON THE BACK PAGE.

Please answer the following question concerning the scheduling of your polygraph examination.

Occasionally, an applicant is unable to keep his/her scheduled polygraph appointment. When this occurs, we attempt to schedule another applicant into that time slot. How much notice do you require to be scheduled for a polygraph examination?

_____ Hours(s)

_____ Day(s)

IMPORTANT: NOTARIZED SIGNATURE REQUIRED

Please read statements below and sign before a notary public prior to submitting questionnaire.

I affirm that this questionnaire contains no misrepresentations or falsifications, omissions, or concealment of material fact, and that information given by me is true and complete to the best of my knowledge and belief. I am aware that statements made by me on this questionnaire are subject to later investigation. I am further aware that should any investigation disclose any misrepresentation, falsification, omission, or concealment of material fact, my application may be rejected and my name removed from the eligible lists. If already appointed, I may be dismissed.

I authorize the Mesa, Arizona Police Department to make inquiry of employers and references listed on the questionnaire regarding my integrity, reputation and character.

I realize that it is necessary for the Mesa, Arizona Police Department to thoroughly investigate all aspects of my personal background and qualifications, and by applying for employment with the Department, I expressly waive all my legal rights and causes of action to the extent that the Mesa, Arizona Police Department investigation (for purposes of evaluating my suitability or application for employment) may violate or infringe upon these aforementioned legal rights and causes of action of mine.

The undersigned further agrees to hold harmless and release from liability under any and all possible causes of legal action the City of Mesa, Arizona Police Department, their officers, agents, and employees for any statements, acts or omissions in the course of the investigation into my background, family, personal habits and reputation, and my mental and physical health in the event I am given a conditional offer of employment.

Signature of Applicant

State of _____ ,)
 :ss
County of _____ .)

SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ DAY OF

_____, 20_____.

Notary Public

My Commission Expires:

This page is to add or clarify any part of this questionnaire. Please indicate the section (such as Employment History) and the specific questions answered by letter.

[illegible]

Use additional pages if needed.